



Community Pharmacy Technician National Conference Bursary Terms and Conditions

1. The APTUK Community Pharmacy Technician National Conference bursary is for a community pharmacy technician APTUK member to attend a national conference of their choosing relevant to their area of practice and professional development.
2. The bursary is for a maximum £1000 and may include registration fees and reasonable travel expenses (points 11, 12 and 13 below also refer).
3. Applications will only be considered if sent via email to operations@aptuk.org, and include a completed [application form](#).
4. Applications received after the closing date will not be accepted.
5. The value of the bursary awarded will be dependent on validated costs detailed on the application form.
6. APTUK recognises the positive value of diversity, promotes equality and challenges discrimination. Our commitment to celebrate and promote diversity enhances our inclusive approach, which we endeavour will attract a diverse pool of talent and experience. It's really important we thrive on being different, validate our varied experiences, and express how we think with a valued voice. We welcome and encourage applications from people of all backgrounds.
7. All applications will be independently reviewed by a panel of judges and bursaries will be awarded accordingly. In case of equally strong applications, the APTUK Board of Directors will make the final decision.
8. The APTUK Community Pharmacy Technician National Conference bursary is only redeemable by the applicant and is not transferrable.
9. Conference registration fees should either be invoiced to APTUK, or reimbursed providing a valid receipt is provided. There is no cash alternative.
10. Should the successful applicant not be able to attend their chosen conference and therefore is not able to use the bursary, APTUK must be informed immediately so the award may be offered to another suitable applicant.
11. Travel expenses will be reimbursed to a maximum of £100, in line with APTUK travel policy: *Travel should be by standard class public transport with the most cost-effective rate possible sought. On rare occasions first class travel may be more cost effective, prior approval is required by the APTUK Finance Team before booking. Travel booking terms and conditions should allow a refund in the event of a cancellation after purchase of the ticket.*
12. Travel expenses will be reimbursed up to the agreed value, providing a valid receipt is provided and details are sent to the APTUK finance team: financeteam@aptuk.org
13. Travel expenses apply to transport only and do not include subsistence.